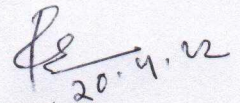


**NABAKRUSHANA CHOUDHURY CENTRE FOR
DEVELOPMENT STUDIES, BHUBANESWAR-751013**

**(Invitation for Empanelment of Agencies
for Social Impact Assessment (SIA) Studies)**

Applications are invited afresh from reputed national and state level research organizations/ NGOs for empanelment to undertake SIA studies adhering to the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 of Govt. of India and Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Rules, 2016 of Govt. of Odisha. The interested agencies are requested to visit NCDS website: <http://ncds.nic.in> for detailed eligibility criteria and application format. The application should reach to the Coordinator, State SIA Unit, Nabakrushna Choudhury Centre for Development Studies (NCDS), Bhubaneswar-751013 (Odisha) on or before **21st May 2022** by speed post or in person during the office hours (10:00AM to 5:30PM).

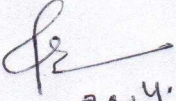

Secretary

Nabakrushna Choudhury Centre for
Development Studies (NCDS),
Bhubaneswar-751013

Eligibility Criteria

The eligibility criteria for empanelment for undertaking the Social Impact Assessment are as under:

- i. Reputed Agencies/ Organisations/ Institutions having at least 03 years' experience of working preferably with the Government of India / State Government/ International agencies in social development sector are eligible to apply.
- ii. Should have registered under the Societies Registration Act / State or Central Govt. authority in India / Any other. A copy of the registration certificate duly certified to be enclosed with the Application.
- iii. Should have valid PAN and GST registration. (Please provide self-certified copy of PAN card and GST registration certificate)
- iv. Should have average turnover of at least Rs. 10 Lakhs over three Financial Years, i.e. 2017-18, 2018-19 and 2019-20.
- v. The agency should have experienced and sufficient work force to be deployed for data collection and social impact assessment.
- vi. The agency should have technically qualified workforce comprising researchers, investigators, experts; at least one of them should be woman in the SIA team.
- vii. The agency should have operational area/support centers in Odisha and be able to provide Reports in English and Odia.
- viii. Agency should have undertaken study on its own and not through third party.
- ix. Application in respect of Agencies which are black listed (under declaration of ineligibility) by any State Government/Govt. of India for corrupt and fraudulent practices will not be entertained. A self-declaration certificate should be submitted as part of eligibility criteria.


20.4.22

Application Format
(Empanelment of Agencies for Social Impact Assessment Studies)

| | | |
|----|--|---|
| 1 | Name & address of the Organisation (Attach a proof of the address) | |
| 2 | Status of the Agency | Research Institute/ NGO/others (mention) |
| 3 | Operational Area & duration of operation in the area | State : District : |
| 4 | Registration Number | |
| 5 | PAN Number | |
| 6 | GST Registration Number | |
| 7 | Resources available | Broadband – Yes/No PC/Laptop – Yes/No Printer – Yes/No Statistical package (e.g. SPSS) – Yes/No Subscription to magazines, journals & other Reading materials, etc. – Yes/No |
| 8 | Area of the Office (Sq. Ft.) | |
| 9 | Whether the Office is in own building or rented building? | |
| 10 | Name & designation of the head of the organisation | |
| 11 | Contact Mobile number and E-mail address | |
| 12 | Name, qualification and mobile number of the Project Director (PD) to handle the SIA studies | |
| 13 | Work experience of the PD/ Subject Experts (please attach the CV) | |
| | (a) Total experience (years) | |
| | (b) Experience in Impact assessment/ Rehabilitation & Resettlement (years) | |
| | (c) Duration of working with the agency | |
| 14 | Do you have in-house domain expert or external consultant domain expert for conducting SIA Study? | |
| 15 | If you use external consultant domain expert, do you make MoU/written agreement with the consultant? | |
| 16 | No. of staffs in the organisation available for the study | |
| 17 | Give details of the following staffs including name and qualification. | |

| | | |
|----|---|--------|
| | (a) Domain expert | |
| | (b) Supervisor | |
| | (c) Investigator | |
| | (d) Computer Operator | |
| 18 | Experience of the Agency in working with Government / Reputed International Organizations | |
| 19 | No. of Impact Assessment Studies conducted by the organisation. (Attach details). | |
| 20 | Experience in conducting SIA/SES for land acquisition | |
| 21 | No. of other projects conducted (Attach details) | |
| 22 | Empanelment with Government/ International Agencies (Attach relevant documents) | |
| 23 | Awards and Recognition | |
| 24 | Whether the organisation has capability to prepare Odia document? (If yes, give evidence) | Yes/No |
| 25 | Turnover of the organisation for three years: 2017-18, 2018-19 & 2019-20 (Attach audited statement of accounts certified by CA) | |
| 26 | Whether Agency is blacklisted by Government? (Attach self-declaration certificate) | Yes/No |

Enclosures:

1. A brief profile about the institution
2. Proof of Office Address
3. Certificates of Registration
4. Copy of PAN
5. Copy of GST Registration
6. Annual report/activities report (last three years)
7. Audited statement of accounts (last three years)
8. CV of the Project Director to handle the study
9. Details of staff
10. Document of Empanelment with Government/ International Agencies, if any
11. Evidence of preparing reports in Odia
12. Details of Impact Assessment Studies undertaken
13. Details of other projects conducted
14. Self-declaration of not being blacklisted by Government

Signature of the head of the organisation
(with name and stamp)

Date:

Place: