

TENDER CALL NOTICE

Sealed and signed tender papers are invited from the bidders with superscribed on the top of envelope "TENDER CALL NOTICE FOR PREPARATION & SUBMISSION OF DRAFT REPORT FOR MID-TERM EVALUATION OF ODISHA MILLET MISSION (OMM)". The tender call notice issued on 5.11.2020 and uploaded under "Tender & Notice" of <http://ncds.nic.in> with attachment of the following items.

- 1) The terms and conditions
- 2) Annexure A to C needs to be filled up and submitted in sealed cover, signed in each page by the authorised officials.
- 3) Annexure D, E & F for reference. The sealed tender paper should reach to the under signed on or before date 21.11.2020 by 01.00 PM through Registered Post/ Speed Post and will be opened in the presence of the authorized representatives which will be notified later.

The undersigned reserves the right to cancel any or all of the quotation(s) without assigning the reason thereof.

SECRETARY

Terms and Conditions

1. Any tender received after due date and time will be rejected. The tender paper will be received through Registered post/Speed post only addressing to “The Coordinator, Research Secretariat, Odisha Millet Mission, NCDS, Near Survey of India, Gajapati Nagar, Bhubaneswar, Odisha-751013”. 2. The last date for apply for the tender is 21.11.2019. (before 1.PM)
3. The bidders are to submit their Technical Bid (Annexure-A) & Price Bid (Annexure-B).
4. The bidders are to submit their tenders in covered envelope which should be superscribed as ““TENDER CALL NOTICE FOR PREPARATION & SUBMISSION OF DRAFT REPORT FOR MID-TERM EVALUATION OF OMM””.
5. Photocopy of GSTIN with PAN.
6. Income tax Return along with Audited Financial Statement for last three years (2017-18, 2018-19 & 2019-20).
7. The bidder should have an average turnover of Rs20 Lakhs in last three financial years in the same line of business.
8. Self-Undertaking that firm is not black-listed by any government institution/ authority as per Annexure C.
9. The survey work should be done within the stipulated period.
10. The Bidder has to quote the rate inclusive of all taxes, duties and any other statutory dues as applicable. The Rate will be valid for a period of one year from the date of approval.
11. Payment will be made in instalment as per negotiable terms. The final payment will be made after proper verification and scrutinisation of the schedules/ Reports.

12. The Mid-Term Survey will be conducted in 28 blocks in Seven Districts (In Each block 80 Household Schedules will be canvassed (Covering four Cluster villages, in Two Gram Panchayats , Two Cluster villages from each GP , 20 HHs from each cluster), One Facilitating Agency in each Block, Community Resource Persons, CRPs/CBOs/ District Coordinators of WASSAN/ Key Informants may be covered. However the number may be increase or decrease as per field situations.

13. The Mid-term Evaluation Report should compare the Baseline findings of respective blocks/districts. Baseline Reports of First phase Odisha Millets Mission Districts accessible at NCDS website.

14. The format of the household schedule is placed in Annexure-D.

15. The format for Facilitating Agencies Evaluation schedules for 2017-20 (three Years maximum) is placed in Annexure-E.

16. The probable list of the districts & blocks is placed in Annexure F.

17. Eligible Bidders will be call for Presentation at NCDS covering all aspects of preparation of Report and other related matters for Mid-term Evaluation.

19. The NCDS team reserves the right to verify the work done in the process of Evaluation at any stage and any time, so bidder agency requires to submit the tour plan to each block, in case of selection.

19. The under-signed shall have the right to reject all or any of the quotation without assigning any reason thereof.

ANNEXURE-A**Technical Bid**

Sl. No	Particulars	
1	Name of the Bidder	
2	Organizational Status (Individual/Firm/NGO/Company)	
3	Address of the Bidder	
4	Contact Person Name	
5	Contact No. & e-mail	
6	GSTIN No (Photo copy)	
7	PAN (Photo copy)	
8	Income-tax return along with Audited Financial Statement for last 03 years	
9	Average Turnover for last 3 years	

DECLARATION I _____ of _____
do hereby declared that the information given above is to the best of my knowledge & belief.

Signature of the bidder with seal

ANNEXURE-B**FINANCIAL (PRICE) BID**

Sl. No	Particulars	Per Block(Approx)	COST (WITHOUT GST)	With GST	TOTAL PRICE (RS)	Time required (in months)
1	No. Household of Schedules	80				
2	FA Schedule	One/ three years				
3	Schedule for CRP	One/three (availability)				
4	CBO	one				
5	Scheme Officer (Views)/ DAO/CDAO	One in District				
6	District Coordinator WASSAN	One /two in District				
7	VAWs/AAOs	One in Each block				
8	Total Price for Preparation of Draft Report	Per District				
	Covering I.Three Blocks					
	II. Four Blocks					
	III. Seven Blocks					
9	Submission of 100 Copies after finalisation					
10	Payment Schedule					

Note: The rate quoted should be inclusive of all taxes, duties, etc. & any other statutory dues as applicable. Signature of the bidder with seal

Annexure-C

UNDERTAKING REGARDING NOT BEING BLACKLISTING

It is hereby certified that , I/we _____ are not blacklisted by any Ministry/Department of Central/State Government, International bodies like United Nation, World Bank or any other Organisation Funding Agencies as on date.

Place:

Date:

Signature of Authorized Signatory Seal:

Name:

Designation:

Confidential for Research Purpose Only

**HOUSEHOLD SCHEDULE
FOR
MID-TERM EVALUATION**

**OF
SPECIAL PROGRAMME FOR PROMOTION OF MILLETS
IN TRIBAL AREAS OF ODISHA**

**Or
Odisha Millets Mission(OMM)**



**NABAKRUSHNA CHOUDHURY CENTRE FOR DEVELOPMENT STUDIES (NCDS)
ODISHA, BHUBANESWAR**

2019-20

1. Identification

- 1.1 Name of the Farmer: _____
- 1.2 Age _____
- 1.3 Sex _____
- 1.4 Education _____
- 1.5 Village _____
- 1.6 Gram Panchayat: _____
- 1.7 Block: _____
- 1.8 District: _____
- 1.9 Category i) SC ii) ST iii) OC
- 1.10 Sub-caste/ Sub-tribe: _____
- 1.11 Religion i) Hindu ii) Muslim iii) Christian
iv) Others (Specify)
- 1.12 Category of HH: i) Priority Card ii) Antyodaya Card iii) No card
- 1.13 House structure: i) Pucca 2) Kutcha 3) Semi-Pucca
- 1.14 Are you a participant of OMM: Yes/No
- 1.15 If yes, mention the Year in which you first became an OMM participant

2. Land Details Khariff, 2019 (Acre)

Sl.No	Crop	Owned Land		FRA		Other (Specify)	
		Base Year	Last year	Base Year	Last year	Base Year	Last year
1							
2	Ragi						
3	Suan/Gurji						
4	Other Millets (Specify)						
5	Non-millet						
6	Total						

2.1 Have you purchased any land between 2016-17 and 2019-20 Yes/No

2.2 If yes, give reasons

a)

b)

c)

2.1 Have you sold any land between 2016-17 and 2019-20 Yes/No

If yes, give reasons

- a)
- b)
- c)

3. Seed used (Qty in Kg)

Type of Millet	Base Year	Last year (2019-20)
Ragi		
Jahna(Guji)		
Suan		
Kangu		
Kodo		
Total		

3.1 Have you used your own seed? Yes/No

3.2 If No, specify the source of seed

a) OMM / Govt. Agri Dept./ NGO (FA) b) Friend & Relatives c) Others

4. Seed Utilization

Seed Utilization	Unit	Base Year	Last year (2019-20)	Remarks
Adequate quantity	Yes/No			
Seed Treatment	Yes/No			
Seed quality	Good/Average/Bad			

5. Practices for millets

Practices	Unit	Base Year	Last year (2019-20)	Remarks
Germination test	Yes/No			
Weeding	Weeder /Manual/ Both/None			
Number of weeding	1/2/3/4			
Application of Fertiliser	Organic/Chemical/Both/ None			
Application of Pesticides	Organic/Chemical/Both/ None`			

PRODUCTION

6. Production (A=Area in Acre, P= Production in Qtl)

Type of Millet	Base Year					Last year (2019-20)				
	Method	Kharif		Rabi		Method	Kharif		Rabi	
		A	P	A	P		A	P	A	P
Ragi										
Jahna(Guji)										
Suan										
Kangu										
Kodo										
Total										

- Note: 1) Method refers to SMI(System of Millet Intensification), LT (line Transplantation), LS (Line Sowing) and BC (Broadcasting)
 2) Use separate sheet if multiple methods used for single crop
 3) Use separate sheet if cultivated in summer

CONSUMPTION

7. Procurement/ Purchase of Millets

Do you obtain millets from other sources for self-consumption? If yes give details__
 source, quantity and price.

Sources	Put tick mark
Purchased	
A Local Market/Village	
B. PDS (Public Distribution System)	
C. Wage	
Gifted	
Exchange/Barter	
Others	
Total	

Note: Q refers to quantity and P refers to price

8. Impact on Consumption (Qty in Kg/Per day)

Type of Millet	Last year (2019-20)		
	Summer	Winter	Rainy
Ragi			
Jahna(Gurji)			
Suan			
Kangu			
Kodo			
Total			

9. Recipe-wise Consumption (Tick mark)

Type of Millet	Last year (2019-20)
Jau	
Tampo	
Pitha	
Khiri	
MandiaTorani	
Handia	
Biriani	
Others (Specify)	

10. Time-wise Consumption (Tick mark)

Time of consumption	Last year (2019-20)
Breakfast	
Lunch	
Evening snacks	
Dinner	

10.1 Perception of millets consumption on Health

a) Very good b) Good c) no impact d) bad e) very bad

11.PROCESSING

Method	Threshing	destoning	Dehulling	pulveriser
Manually				
Machine				

12. Availability of Processing Units (Tick mark)

Availability	Last year (2019-20)
In Village	
Outside Village	
Total	

13.Distance of Processing Units (Tick mark)

Distance covered(In Km)	Last year (2019-20)
0-0.5km	
0.5 -1km	
1-2km	
2 km +	

MARKETING

14. Quantity Marketed

Type of Millet	Last year	
	Q (kg)	P/ kg
Ragi		
Jahna (Gangei		
Suan(Gurji)		
Kangu		
Kodo		
Total		

Note: Q refers to Quantity, P refers to Price

15. Mode of selling

Type of Millet	Last year	
	Q (kg)	P/ kg
Govt. Procurement Centre		
Mill		
Middlemen		
Local Hat/Market		
Money Lender		
Direct Consumer		
Any Other (Specify)		
Total		

Note: Q refers to Quantity, P refers to Price

16. Impact Assessment

- Do you know Odisha Millets Mission working in your area? Yes/No
- Do you like to cultivate millet every year? Yes/No
Give reasons_____
 -
 -
 -
 -
- This year, did you cultivate more land than last year? Yes/No
- If No. Why?
 - not getting desired income
 - less return as compared to other crops
 - less demand
 - no one in the family consumes it
 - no suitable land
 - did not get the financial support from the govt. (give details)
 - less financial support in the subsequent years.
 - did not get the technical support from the CRPs/FAs
 - Any other (Specify)
- What is the impact on production Increased/Decreased/No change
- Give reasons_____

5. Do you practice SMI method? Yes/No
Give reasons_____

6. a) Have you received any training under OMM? Yes/No
If yes, give details
a) name of the organisation/agency
b) duration of training
c) location of training
d) whether the training beneficial or not yes/No

Please grade its usefulness:

- a) very useful
- b) useful
- c) Somewhat useful
- d) not useful
- e) not useful at all

The training was on

- a) SMI
- b) line sowing
- c) line transplanting
- d) weeding
- e) harvesting
- f) seed selection
- g) seed preparation
- h) seed conservation
- i) processing
- j) establishing processing units
- k) packaging
- l) marketing (Fair Average Quality)
- m) marketing (Farmer Producer Groups)
- n) millet recipe preparation
- o) Nutritional benefits training
- p) any other(specify)

Who provided the training?

- a) Dist. Agricultural Officer
- b) Asst. Agricultural Officer
- c) VAW
- d) Other Officers from Agriculture & FE Dept.(specify)
- e) Professors/Scientists from OUAT
- f) Professionals from other Govt. organisations
- g) Scientists from State Programme Secretariat
- h) Professionals from Facilitating Agencies
- i) CBOs/CRPs
- j) any other(specify)

If no, why?

Have you visited any place for demonstration? Yes/No

If Yes

- a) To which place;
- b) For how many days:
- c) Demonstration of which aspect:

Please grade its usefulness:

- f) very useful
- g) useful
- h) not useful

7. Have any person from FA, CBO visited you/ your agricultural field to promote for millet cultivation? Yes/No

If yes, how many times

- a) once
- b) twice
- c) three times
- d) more than three times
- e) as and when required

What type of assistance/support you got from him

(Please put tick mark. More beneficial to you means more grade)

Assistance/support	Highly beneficial	beneficial	Not beneficial
SMI			
line sowing			
line transplanting			
weeding			
harvesting			
seed selection			
seed preparation			
seed conservation			
processing			
establishing processing units			
packaging			
supply of gunny bags			
transportation			
marketing (Fair Average Quality)			

“Special Programme for Promotion of Millets in Tribal Areas of Odisha”
Odisha Millet Mission
Evaluation of Facilitating Agencies – 2017-18

Roles and Responsibilities of FA as per signed MoU:

Q – 1: Whether FA got approval letter for recruitment of Staff from ATMA & Programme Secretariat (PS)? Yes/ No

Score: Yes – 5, No - 0

Q – 2: Are any FA remove or change the Coordinator due to his/her non-performance based on evaluation by ATMA and PS ? Yes/ No

Score: Yes – 5, No - 0

Q – 3: Please rate the CBOs/FPOs work monitored by FA monitor as given below

SI	Name of the works	Monitoring rating		
		Never	Occasional	Regular
1.	Half yearly action plan			
2.	Meeting reports & resolutions			
3.	Capacity building plan			
4.	Capacity building reports			
5.	Community Managed Seed Centres			
6.	Seed Indent			
7.	Seed transaction			
8.	Custom hiring Centres			
9.	List of seed farmers identification			
10.	List of Entrepreneurs identification			
11.	Monetary transaction			
12.	Cash book register			
13.	Cheque book register			
14.	CRP payment			
15.	CRP work plan & reports			

16.	Receipt & Payment vouchers			
17.	Exposure visit plan			

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 4: Did FA conduct the review meeting with CBOs/FPOs on weekly or fortnightly or monthly?

If yes, please produce the document.

If no, reasons for non-conduct (Maximum three important reasons)

Q – 5: Did FA submit Statement of Expenditure (SoE), Utilization Certificate and other related financial documents of CBOs/FPOs to PD, ATMA & PS for processing of funds?

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 5.1: Whether the UC is audited or not?

Score: Audited – 5 unaudited - 2

Q – 6: Whether FA has followed the official procedures to involve block level and village level agriculture officials or not?

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 7: Target Vs Achievement:

A. Area under large scale cultivation of millets:

Year	Target area (ha)	Millet crops	Kharif (ha)	Rabi (ha)	Total Achievement area (ha)	Score*
2017-18	200	Ragi	SMI – LT – LS -	SMI – LT – LS -	SMI – LT – LS -	
		Little millet	LT – LS -	LT – LS -	LT – LS -	
		Fox tail millets	LT – LS -	LT – LS -	LT – LS -	

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

B. Capacity Building Programme:

Component no	Name of the Capacity building programme	Target (2017 – 18)	Sanctioned (n)	Achievement (n)	Score *
1	2 Day Residential Training within District for 10 member women campaign team@ Rs 400 per day/training	01			

2	Campaigns in villages to increase awareness on household consumption of millets. Each Campaign will be for 4 days	03			
3	2 day trainings/workshops with District Officials and Departments on Introducing millets into ITDA , State nutrition programs (mid-day meal, anganwadi etc.) for 20 members (PRI , Anganwadi workers , Department Officials , SHG members etc) @ Rs 400 per person.	02			
4	2 Day Residential Training of entrepreneurs , farmers , CRPs on millet processing, packing , value addition etc and linkages with Banks @ 20 Nos @ Rs 400 per day	01			
5	5 Day Exposure Visit outside State on Processing , value added products and Markets for CRPs NGO staff Entrepreneurs , Traders and Department Officials @ Rs 800 per day @ 20 Nos .	01			
6	Establishing Community Managed Seed System				
7	Block Level Training and Orientation of the CBO on community seed center management @ 2 day residential training within District for 20 farmers @ Rs 400 per day .	02			
8	5 Day Exposure Visit outside State on Seed production technology and safe seed storage for progressive farmers , CRPs , NGO staff and 1 Department Officials @ Rs 800 per day @ 20 Nos .	01			
9	Residential training of seed farmers @ 2 days for 20 farmers @ Rs 400 per day within the district.	02			
10	Improved agronomic practices				
11	2 Day Residential Training of Trainers within district on System of Millet Intensification for 20 Farmers @ Rs 400 per Farmer	02			
12	Field Day	06			
13	2 day Residential Training of CRPs and Progressive Farmers @ 10 Nos @ Rs 400 per day training.	05			
14	2 Day Residential Training of NGO staff , CRPs and Progressive Farmers on Mobile Application Documentation and Data Generation @ 10 Nos @ Rs 400 per day .	02			

15	2 day Campaigns, Workshops and food festivals @ 5 events per year	05			
16	TOTAL	33			

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

C . Establishment of Community Managed Seed System:

Component no	Name of the Activities	Target (2017 – 18)	Sanctioned (n)	Achievement (n)	Score*
1	Participatory Varietal Trial	01			
2	Seed Centre at Cluster Level with a backup facility with branches in clusters @ Rs 1000 per month as rent per unit. Total rent @Rs 12000 per year per unit	01			
3	Storage infrastructure (bins, gunny bags etc.) & moisture meter	02			
4	Electronic weighing machines	02			
5	Purchase of tarpaulin for drying	03			
6	working capital	00			

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

Process followed for Establishment of CMSS: (As per CMSS guidelines)

Sl	Name of the Activities	Yes	No	Score*
1.	Whether you have received the guidelines from PS on establishment of Community Managed Seed System			
2.	Did you form the Management committee for CMSS?			
3.	Did you identify the feasible place for storage?			
4.	Did you signed the MoA per year with house owner if you have taken rented building?			
5.	Did you identify and submit the list of seed growers to DDA office?			
6.	Did you conduct the survey to assess seed requirement from your block?			
7.	Did you indent to OSSC ltd or DDA for seed requirement?			
8.	Did you have all the registers for operating seed center?			

9.	Did you register your name in OSSC for availing subsidy?			
10.	Did you invest money on Agro input for producing seed?			
11.	Whether the quality control measures done before storage or not?			

Note: * Score : Yes – 2, No - 0

Process followed for establishment of Custom Hiring Centre: (CHC)

Sl	Name of the Activities	Yes	No	Score*
1.	Whether you have received the guidelines from PS on establishment of CHC			
2.	Did you form the Management committee for CMSS?			
3.	Did you identify the feasible place for storage?			
4.	Did you signed the MoA per year with house owner if you have taken rented building?			
5.	Did you identify and submit the list of seed growers to DDA office?			
6.	Did you conduct the survey to assess seed requirement for your block?			
7.	Did you indent to OSSC ltd or DDA for seed requirement?			
8.	Did you have all the registers for operating seed center?			
9.	Did you register your name in OSSC for availing subsidy?			
10.	Did you invest money on Agro input for producing seed?			
11.	Whether the quality control measures done before storage or not?			

Note: * Score : Yes – 2, No - 0

Process followed to facilitate farmers for getting incentives: (2017-18)

Methodology	Area (ha)	Score*	Whether DBT documents were submitted at DDA office within the stipulated time period	Score**	No. of farmers got incentives	Score ***
SMI						
LT						
LS						
TOTAL						

Note: Score* (per ha): SMI – 3, LT – 2, LS – 1,

Score ** : Within the stipulated time – 5, within one month delay – 3, more than one month delay – 1, Not submitted – 0

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20**

% - 15, More than 75% - 20

General observations:

1) Whether the following persons are attending the State level meetings (Annual plan, Kharif plan, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

2) Whether the following persons are attending the District level meetings (Annual plan, Kharif plan, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

3) Whether the following persons are attending the State level trainings (Orientation, Technical, financial, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

4) Whether the following persons are attending the District level trainings (Orientation, Technical, financial, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

“Special Programme for Promotion of Millets in Tribal Areas of Odisha”

Odisha Millet Mission

Evaluation of Facilitating Agencies – 2018-19

Roles and Responsibilities of FA as per signed MoU:

Q – 1: Whether FA got approval letter for recruitment of Staff from ATMA & Programme Secretariat (PS)? Yes/ No

Score: Yes – 5, No - 0

Q – 2: Are any FA remove or change the Coordinator due to his/her non-performance based on evaluation by ATMA and PS ? Yes/ No

Score: Yes – 5, No - 0

Q – 3: Please rate the CBOs/FPOs work monitored by FA monitor as given below

SI	Name of the works	Monitoring rating		
		Never	Occasional	Regular
18.	Half yearly action plan			
19.	Meeting reports & resolutions			
20.	Capacity building plan			
21.	Capacity building reports			
22.	Community Managed Seed Centres			
23.	Seed Indent			
24.	Seed transaction			
25.	Custom hiring Centres			
26.	List of seed farmers identification			
27.	List of Entrepreneurs identification			
28.	Monetary transaction			
29.	Cash book register			
30.	Cheque book register			
31.	CRP payment			
32.	CRP work plan & reports			
33.	Receipt & Payment vouchers			
34.	Exposure visit plan			

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 4: Did FA conduct the review meeting with CBOs/FPOs on weekly or fortnightly or monthly?

If yes, please produce the document.

If no, reasons for non-conduct (Maximum three important reasons)

Q – 5: Did FA submit Statement of Expenditure (SoE), Utilization Certificate and other related financial documents of CBOs/FPOs to PD, ATMA & PS for processing of funds?

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 5.1: Whether the UC is audited or not?

Score: Audited – 5 unaudited - 2

Q – 6: Whether FA has followed the official procedures to involve block level and village level agriculture officials or not?

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 7: Target Vs Achievement:

C. Area under large scale cultivation of millets:

Year	Target area (ha)	Millet crops	Kharif (ha)	Rabi (ha)	Total Achievement area (ha)	Score*
2018-19	200	Ragi	SMI – LT – LS -	SMI – LT – LS -	SMI – LT – LS -	
		Little millet	LT – LS -	LT – LS -	LT – LS -	
		Fox tail millets	LT – LS -	LT – LS -	LT – LS -	

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

D. Capacity Building Programme:

Component no	Name of the Capacity building programme	Target (2018 – 19)	Sanctioned (n)	Achievement (n)	Score*
1	2 Day Residential Training within District for 10 member women campaign team@ Rs 400 per day/training	01			
2	Campaigns in villages to increase awareness on household consumption of millets. Each Campaign will be for 4 days	03			

3	2 day trainings/workshops with District Officials and Departments on Introducing millets into ITDA , State nutrition programs (mid-day meal, anganwadi etc.) for 20 members (PRI , Anganwadi workers , Department Officials , SHG members etc) @ Rs 400 per person.	02			
4	2 Day Residential Training of entrepreneurs , farmers , CRPs on millet processing, packing , value addition etc and linkages with Banks @ 20 Nos @ Rs 400 per day	01			
5	5 Day Exposure Visit outside State on Processing , value added products and Markets for CRPs NGO staff Entrepreneurs , Traders and Department Officials@ Rs 800 per day @ 20 Nos .	01			
6	Establishing Community Managed Seed System				
7	Block Level Training and Orientation of the CBO on community seed center management @ 2 day residential training within District for 20 farmers @ Rs 400 per day .	02			
8	5 Day Exposure Visit outside State on Seed production technology and safe seed storage for progressive farmers , CRPs , NGO staff and 1 Department Officials @ Rs 800 per day @ 20 Nos .	01			
9	Residential training of seed farmers @ 2 days for 20 farmers @ Rs 400 per day within the district.	02			
10	Improved agronomic practices				
11	2 Day Residential Training of Trainers within district on System of Millet Intensification for 20 Farmers @ Rs 400 per	02			

	Farmer				
12	Field Day	06			
13	2 day Residential Training of CRPs and Progressive Farmers @ 10 Nos @ Rs 400 per day training.	05			
14	2 Day Residential Training of NGO staff , CRPS and Progressive Farmers on Mobile Application Documentation and Data Generation @ 10 Nos @ Rs 400 per day .	02			
6.15	2 day Campaigns, Workshops and food festivals @ 5 events per year	05			
	TOTAL	33			

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

C . Establishment of Community Managed Seed System:

Component no	Name of the Activities	Target (2018 – 19)	Sanctioned (n)	Achievement (n)	Score*
1	Participatory Varietal Trial	01			
2	Seed Centre at Cluster Level with a backup facility with branches in clusters @ Rs 1000 per month as rent per unit. Total rent @Rs 12000 per year per unit	01			
3	Storage infrastructure (bins, gunny bags etc.) & moisture meter	02			
4	Electronic weighing machines	02			
5	Purchase of tarpaulin for drying	03			
6	working capital	00			

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

Process followed for Establishment of CMSS: (As per CMSS guidelines)

SI	Name of the Activities	Yes	No	Score*
12.	Whether you have received the guidelines from PS on establishment of Community Managed Seed System			
13.	Did you form the Management committee for CMSS?			
14.	Did you identify the feasible place for storage?			
15.	Did you signed the MoA per year with house owner if you have taken rented building?			
16.	Did you identify and submit the list of seed growers to DDA office?			
17.	Did you conduct the survey to assess seed requirement from your block?			
18.	Did you indent to OSSC ltd or DDA for seed requirement?			
19.	Did you have all the registers for operating seed center?			
20.	Did you register your name in OSSC for availing subsidy?			
21.	Did you invest money on Agro input for producing seed?			
22.	Whether the quality control measures done before storage or not?			

Note: * Score : Yes – 2, No - 0

Process followed for establishment of Custom Hiring Centre: (CHC)

SI	Name of the Activities	Yes	No	Score*
12.	Whether you have received the guidelines from PS on establishment of CHC			
13.	Did you form the Management committee for CMSS?			
14.	Did you identify the feasible place for storage?			
15.	Did you signed the MoA per year with house owner if you have taken rented building?			
16.	Did you identify and submit the list of seed growers to DDA office?			
17.	Did you conduct the survey to assess seed requirement for your block?			
18.	Did you indent to OSSC ltd or DDA for seed requirement?			
19.	Did you have all the registers for operating seed center?			
20.	Did you register your name in OSSC for availing subsidy?			
21.	Did you invest money on Agro input for producing seed?			
22.	Whether the quality control measures done before storage or not?			

Note: * Score : Yes – 2, No - 0

Process followed to facilitate farmers for getting incentives: (2018-19)

Method	Area (ha)	Score*	Whether DBT documents were submitted at DDA office within the stipulated time period	Score**	No. of farmers got incentives	Score ***
SMI						
LT						
LS						
TOTAL						

Note: Score* (per ha): SMI – 3, LT – 2, LS – 1,

Score ** : Within the stipulated time – 5, within one month delay – 3, more than one month delay – 1, Not submitted – 0

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20**

% - 15, More than 75% - 20

Procurement of Ragi by FA: (2018-19)

A) From OMM farmers:

Number of farmers				Quantity in Quintals			
Expected	Actual	% of achievements	Score*	Expected	Actual	% of achievements	Score*

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

B) From Non-OMM farmers:

Number of farmers				Quantity in Quintals			
Expected	Actual	% of achievements	Score*	Expected	Actual	% of achievements	Score*

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

General observations:

1) Whether the following persons are attending the State level meetings (Annual plan, Kharif plan, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

2) Whether the following persons are attending the District level meetings (Annual plan, Kharif plan, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

3) Whether the following persons are attending the State level trainings (Orientation, Technical, financial, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

4) Whether the following persons are attending the District level trainings (Orientation, Technical, financial, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

“Special Programme for Promotion of Millets in Tribal Areas of Odisha”

Odisha Millet Mission

Evaluation of Facilitating Agencies – 2019-20

Roles and Responsibilities of FA as per signed MoU:

Q – 1: Whether FA got approval letter for recruitment of Staff from ATMA & Programme Secretariat (PS)? Yes/ No

Score: Yes – 5, No - 0

Q – 2: Are any FA remove or change the Coordinator due to his/her non-performance based on evaluation by ATMA and PS ? Yes/ No

Score: Yes – 5, No - 0

Q – 3: Please rate the CBOs/FPOs work monitored by FA monitor as given below

SI	Name of the works	Monitoring rating		
		Never	Occasional	Regular
1.	Half yearly action plan			
2.	Meeting reports & resolutions			
3.	Capacity building plan			
4.	Capacity building reports			
5.	Community Managed Seed Centres			
6.	Seed Indent			
7.	Seed transaction			
8.	Custom hiring Centres			
9.	List of seed farmers identification			
10.	List of Entrepreneurs identification			
11.	Monetary transaction			
12.	Cash book register			
13.	Cheque book register			
14.	CRP payment			
15.	CRP work plan & reports			
16.	Receipt & Payment vouchers			
17.	Exposure visit plan			

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 4: Did FA conduct the review meeting with CBOs/FPOs on weekly or fortnightly or monthly?

If yes, please produce the document.

If no, reasons for non-conduct (Maximum three important reasons)

Q – 5: Did FA submit Statement of Expenditure (SoE), Utilization Certificate and other related financial documents of CBOs/FPOs to PD, ATMA & PS for processing of funds?

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 5.1: Whether the UC is audited or not?

Score: Audited – 5 unaudited - 2

Q – 6: Whether FA has followed the official procedures to involve block level and village level agriculture officials or not?

Score: Regularly – 05, Occasional – 03, Never – 00

Q – 7: Target Vs Achievement:

A. Area under large scale cultivation of millets:

Year	Target area (ha)	Millet crops	Kharif (ha)	Rabi (ha)	Total Achievement area (ha)	Score*
2018-19	200	Ragi	SMI – LT – LS -	SMI – LT – LS -	SMI – LT – LS -	
		Little millet	LT – LS -	LT – LS -	LT – LS -	
		Fox tail millets	LT – LS -	LT – LS -	LT – LS -	

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

B. Capacity Building Programme:

Component no	Name of the Capacity building programme	Target (2018 – 19)	Sanctioned (n)	Achievement (n)	Score*
1	2 Day Residential Training within District for 10 member women campaign team@ Rs 400 per day/training	01			
2	Campaigns in villages to increase awareness on household consumption of millets. Each Campaign will be for 4 days	03			

3	2 day trainings/workshops with District Officials and Departments on Introducing millets into ITDA , State nutrition programs (mid-day meal, anganwadi etc.) for 20 members (PRI , Anganwadi workers , Department Officials , SHG members etc) @ Rs 400 per person.	02			
4	2 Day Residential Training of entrepreneurs , farmers , CRPs on millet processing, packing , value addition etc and linkages with Banks @ 20 Nos @ Rs 400 per day	01			
5	5 Day Exposure Visit outside State on Processing , value added products and Markets for CRPs NGO staff Entrepreneurs , Traders and Department Officials@ Rs 800 per day @ 20 Nos .	01			
6	Establishing Community Managed Seed System				
7	Block Level Training and Orientation of the CBO on community seed center management @ 2 day residential training within District for 20 farmers @ Rs 400 per day .	02			
8	5 Day Exposure Visit outside State on Seed production technology and safe seed storage for progressive farmers , CRPs , NGO staff and 1 Department Officials @ Rs 800 per day @ 20 Nos .	01			
9	Residential training of seed farmers @ 2 days for 20 farmers @ Rs 400 per day within the district.	02			
10	Improved agronomic practices				
11	2 Day Residential Training of Trainers within district on System of Millet Intensification for 20 Farmers @ Rs 400 per Farmer	02			
12	Field Day	06			

13	2 day Residential Training of CRPs and Progressive Farmers @ 10 Nos @ Rs 400 per day training.	05			
14	2 Day Residential Training of NGO staff , CRPS and Progressive Farmers on Mobile Application Documentation and Data Generation @ 10 Nos @ Rs 400 per day .	02			
6.15	2 day Campaigns, Workshops and food festivals @ 5 events per year	05			
	TOTAL	33			

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

C . Establishment of Community Managed Seed System:

Component no	Name of the Activities	Target (2018 – 19)	Sanctioned (n)	Achievement (n)	Score*
1	Participatory Varietal Trial	01			
2	Seed Centre at Cluster Level with a backup facility with branches in clusters @ Rs 1000 per month as rent per unit. Total rent @Rs 12000 per year per unit	01			
3	Storage infrastructure (bins, gunny bags etc.) & moisture meter	02			
4	Electronic weighing machines	02			
5	Purchase of tarpaulin for drying	03			
6	working capital	00			

Note: * Achievement up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

Process followed for Establishment of CMSS: (As per CMSS guidelines)

SI	Name of the Activities	Yes	No	Score*
1.	Whether you have received the guidelines from PS on establishment of Community Managed Seed System			
2.	Did you form the Management committee for CMSS?			
3.	Did you identify the feasible place for storage?			
4.	Did you signed the MoA per year with house owner if you have taken rented building?			
5.	Did you identify and submit the list of seed growers to DDA office?			
6.	Did you conduct the survey to assess seed requirement from your block?			
7.	Did you indent to OSSC ltd or DDA for seed requirement?			
8.	Did you have all the registers for operating seed center?			
9.	Did you register your name in OSSC for availing subsidy?			
10.	Did you invest money on Agro input for producing seed?			
11.	Whether the quality control measures done before storage or not?			

Note: * Score : Yes – 2, No - 0

Process followed for establishment of Custom Hiring Centre: (CHC)

SI	Name of the Activities	Yes	No	Score*
1.	Whether you have received the guidelines from PS on establishment of CHC			
2.	Did you form the Management committee for CMSS?			
3.	Did you identify the feasible place for storage?			
4.	Did you signed the MoA per year with house owner if you have taken rented building?			
5.	Did you identify and submit the list of seed growers to DDA office?			
6.	Did you conduct the survey to assess seed requirement for your block?			
7.	Did you indent to OSSC ltd or DDA for seed requirement?			
8.	Did you have all the registers for operating seed center?			
9.	Did you register your name in OSSC for availing subsidy?			
10.	Did you invest money on Agro input for producing seed?			
11.	Whether the quality control measures done before storage or not?			

Note: * Score : Yes – 2, No - 0

Process followed to facilitate farmers for getting incentives: (2018-19)

Method	Area (ha)	Score*	Whether DBT documents were submitted at DDA office within the stipulated time period	Score**	No. of farmers got incentives	Score ***
SMI						
LT						
LS						
TOTAL						

Note: Score* (per ha): SMI – 3, LT – 2, LS – 1,

Score ** : Within the stipulated time – 5, within one month delay – 3, more than one month delay – 1, Not submitted – 0

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20**

% - 15, More than 75% - 20

Procurement of Ragi by FA: (2018-19)

A) From OMM farmers:

Number of farmers				Quantity in Quintals			
Expected	Actual	% of achievements	Score*	Expected	Actual	% of achievements	Score*

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

B) From Non-OMM farmers:

Number of farmers				Quantity in Quintals			
Expected	Actual	% of achievements	Score*	Expected	Actual	% of achievements	Score*

Score*: up to 30% - 0, 30- 50% - 10, 51 – 75% - 15, More than 75% - 20

General observations:

1) Whether the following persons are attending the State level meetings (Annual plan, Kharif plan, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

2) Whether the following persons are attending the District level meetings (Annual plan, Kharif plan, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

3) Whether the following persons are attending the State level trainings (Orientation, Technical, financial, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

4) Whether the following persons are attending the District level trainings (Orientation, Technical, financial, etc)

a) Programme coordinator

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

b) Accountant

Score: Regularly – 05, Occasional – 03, Never – 00

(No marks to be given if the FA has sent any representative)

Mid-term Evaluation Report will be Prepared in Phase-I Blocks only**Phase Wise Block List**

Sl. No.	District	Phase I Blocks	Phase II Blocks	Phase III Blocks
1	Gajapati	Gumma		
2	Gajapati	Mohana		
3	Gajapati	Rayagada		
4	Gajapati	R.Udaygiri		
5	Kalahandi	Lanjigarh		
6	Kalahandi	Narla		
7	Kalahandi	Thuamula Rampur		
8	Kalahandi		Bhawanipatna	
9	Kandhamal	Daringbadi		
10	Kandhamal	Kotagarh		
11	Kandhamal	Phiringia		
12	Kandhamal	Raikia		
13	Kandhamal		Baliguda	
14	Kandhamal		K.Nuagaon	
15	Kandhamal		Tumudibandh	
16	Koraput	Boipariguda		
17	Koraput	Borigumma		
18	Koraput	Dasmantapur		
19	Koraput	Kundra		
20	Koraput	Lamtaput		
21	Koraput	Nandapur		
22	Koraput	Semiliguda		
23	Koraput		Koraput	
24	Koraput		Laxmipur	
25	Koraput		Pottangi	
26	Koraput			
27	Malkangiri	Chitrakonda		
28	Malkangiri	Korkonda		
29	Malkangiri	Mathili		
30	Nuapada	Boden		
31	Nuapada	Komana		
32	Nuapada	Sinapalli		
33	Rayagada	Gudari		
34	Rayagada	Gunpur		
35	Rayagada	Rayagada		
36	Rayagada		Chandrapur	
37	Rayagada		Bissamcuttack	
38	Rayagada		Kalyansinghpur	
39	Rayagada		Kashipur	

40	Rayagada		Muniguda	
41	Bolangir		Bangamunda	
42	Bolangir		Khaprakhol	
43	Bolangir		Muribahal	
44	Bolangir		Tureikela	
45	Ganjam			Dharakot
46	Ganjam			Patrapur
47	Ganjam			Polsara
48	Ganjam			Sorada
49	Mayurbhanj		Bangiriposi	
50	Mayurbhanj		Bisoi	
51	Mayurbhanj		Jashipur	
52	Sundergarh		Kuanrmunda	
53	Sundergarh		Kutra	
54	Sundergarh		Nuagaon	
55	Sundergarh		Rajgangpur	
56	Sundergarh			Hemgiri
57	Sundergarh			Balisankara
58	Sundergarh			Tangarpalli
59	Sundergarh			Lephrpada
60	Bargarh			Bijepur
61	Bargarh			Gaisilet
62	Bargarh			Jharabandha
63	Bargarh			Padampur
64	Bargarh			Paikamal
65	Nabarangpur			Jharigaon
66	Nabarangpur			Kosagumuda
67	Nabarangpur			Nabarangpur
68	Nabarangpur			Papdahandi
69	Nabarangpur			Umerkote
70	Keonjhar		Harichandanpur	
71	Keonjhar		Bansapal	
72	Keonjhar		Jhumpura	
73	Keonjhar		Sadar	
74	Keonjhar			Joda
75	Keonjhar			Hatadihi
76	Keonjhar			Champua

Total No. Districts = 14

Total No. Blocks = 76

Total No. Phase I Blocks =27

Total No. Phase II Blocks =28

Total No. Phase III Blocks =21