



## NABAKRUSHNA CHOUDHURY CENTRE FOR DEVELOPMENT STUDIES

Bhubaneswar - 751 013, Odisha  
(ICSSR Institute in Collaboration with Government of Odisha)

No. 954 / NCDS

Date: 15.09.22

### TENDER CALL NOTICE

Sealed and signed tender papers are invited from the bidders with superscribed on the top of envelope "TENDER CALL NOTICE FOR PREPARATION AND SUBMISSION OF DRAFT REPORT FOR ENDLINE EVALUATION OF ODISHA MILLETS MISSION (OMM)". The tender call notice issued on 15.09.2022 and uploaded under "Tender & Notice" of <http://ncds.nic.in> with attachment of the following items.

- 1) The terms and conditions.
- 2) Annexure A to C needs to be filled up and submitted in sealed cover separately, signed in each page by the authorised officials.
- 3) The sealed tender paper should reach to the undersigned on or before date 30.09.2022 by 5.00 PM through Registered Post/ Speed Post and will be opened in the presence of the authorized representatives which will be notified later.

The undersigned reserves the right to cancel any or all of the quotation(s) without assigning the reason thereof.

  
15.9.22  
SECRETARY

## **Terms and Conditions**

1. Any tender received after due date and time will be rejected. The tender paper will be received through Registered post/Speed post only addressing to “The Secretary, Nabakrushna Choudhury Centre for Development Studies (NCDS), Near Survey of India, Gajapati Nagar, Bhubaneswar, Odisha-751013”.
2. The last date for apply for the tender is 30.09.2022 (before 5.00 PM).
3. The bidders are to submit their Technical Bid (Annexure-A) and Financial Bid (Annexure-B).
4. The bidders are to submit their tenders in covered envelop which should be superscribed as “TENDER CALL NOTICE FOR PREPARATION AND SUBMISSION OF DRAFT REPORT FOR ENDLINE EVALUATION OF ODISHA MILLETS MISSION (OMM)”.
5. Photocopy of GSTIN with PAN.
6. Income tax Return along with Audited Financial Statement for last three years (2018-19, 2019-20& 2020-21).
7. The bidder should have an average turnover of Rs. One Crore in last three financial years (2018-19, 2019-20 and 2020-21).
8. Self-Undertaking that firm is not black-listed by any government institution/ authority as per Annexure - C.
9. The survey work should be done within the stipulated period.
10. The Bidder has to quote the rate inclusive of all taxes, duties and any other statutory dues as applicable. The Rate will be valid for a period of one year from the date of approval.
11. Payment will be made in installment as per negotiable terms. The final payment will be made after proper verification and scrutinisation of the schedules / Reports.

12. The Endline Evaluation will be conducted in 30 blocks in seven districts viz., Gajapati, Kalahandi, Kandhamal, Koraput, Malkangiri, Nuapada and Rayagada. In Each block 80 Household Schedules will be canvassed (Covering four Cluster villages in Two Gram Panchayats, Two Cluster villages from each GP, 20 HHs from each cluster), One Facilitating Agency in each Block, Community Resource Persons, CBOs/ District Coordinators/ Officials of WASSAN/ Scheme Officer/ concerned Personnel of line departments/ Key Informants will be covered.
13. The Endline Evaluation Report should compare the findings of Baseline and Mid-Term Reports of respective blocks/districts. Baseline Reports and Mid-Term Reports of First Phase Odisha Millets Mission Districts, accessible at NCDS website.
14. The selected agency will prepare different evaluation schedules for HHs, FAs, CRPs, CBOs, Officials/ Personnel of WASSAN, Line Departments and for concerned Key Informants.
15. Eligible Bidders will be called for Presentation at NCDS covering all aspects of preparation of Report and other related matters for Endline Evaluation.
16. The time period for the agency to complete the study will be four months.
17. The NCDS team reserves the right to verify the work done in the process of Evaluation at any stage and any time, so bidder agency requires to submit the tour plan/ survey plan to each block well in advance.
18. The agency must have experience of conducting minimum two (02) research studies/ projects in the last 03 years for the government of Odisha departments/ offices/ organizations (the work order along with tender both completed/ ongoing must be submitted).
19. The under-signed shall have the right to reject all or any of the quotation without assigning any reason thereof.

**TECHNICAL BID**

| <b>Sl. No</b> | <b>Particulars</b>                                                                                     |  |
|---------------|--------------------------------------------------------------------------------------------------------|--|
| 1             | Name of the Bidder                                                                                     |  |
| 2             | Organizational Status<br>(Individual/Firm/NGO/Company)                                                 |  |
| 3             | Address of the Bidder                                                                                  |  |
| 4             | Contact Person Name                                                                                    |  |
| 5             | Contact No. and E-mail                                                                                 |  |
| 6             | GSTIN No. (Photo copy)                                                                                 |  |
| 7             | PAN (Photo copy)                                                                                       |  |
| 8             | Income-tax return along with Audited Financial Statement for last 03 years (2018-19, 2019-20, 2020-21) |  |
| 9             | Average Annual Turnover for last 3 years (2018-19, 2019-20, 2020-21)                                   |  |

DECLARATION I.....of.....  
do hereby declare that the information given above is true to the best of my knowledge and belief.

Signature of the bidder with seal

**FINANCIAL (PRICE) BID**

| <b>Sl. No</b> | <b>Particulars</b>                                                                                                                                                           | <b>Per Block(Approx)</b>                                                     | <b>Time required (in months and days)</b> |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------|
| 1             | No. of Schedules for Household                                                                                                                                               | 80                                                                           |                                           |
| 2             | No. of Schedules for FA                                                                                                                                                      | One                                                                          |                                           |
| 3             | No. of Schedules for CRP                                                                                                                                                     | 01 to 03                                                                     |                                           |
| 4             | No. of Schedules for CBO                                                                                                                                                     | One                                                                          |                                           |
| 5             | No. of Schedules for VAWs/AAOs                                                                                                                                               | 01-02                                                                        |                                           |
| 7             | No. of Schedules for District Coordinator/<br>Officials of WASSAN                                                                                                            | 01 to 02 in District                                                         |                                           |
| 8             | Schedules for views of officials at blocks/<br>districts/ State level<br>i. Scheme Officer/DAO/CDAO<br><br>ii. Officials of line departments<br><br>iii. Others stakeholders | 03 per district<br><br>01-02 from each<br>department<br><br>15 approximately |                                           |
| 9             | Data entry and validation                                                                                                                                                    |                                                                              |                                           |
| 10            | Tabulation and Analysis                                                                                                                                                      |                                                                              |                                           |
| 11            | Draft Report covering 30 blocks of 07 districts                                                                                                                              |                                                                              |                                           |
| 12            | Submission of 100 Copies after finalisation                                                                                                                                  |                                                                              |                                           |
| 12            | Total Price (in Rs. with GST)                                                                                                                                                |                                                                              |                                           |
| 14            | Payment Schedule                                                                                                                                                             |                                                                              |                                           |

Note: The rate quoted should be inclusive of all taxes, duties, etc. and any other statutory dues as applicable.

Signature of the bidder with seal

**ANNEXURE-C**

**UNDERTAKING REGARDING NOT BEING BLACKLISTING**

It is hereby certified that , I/we \_\_\_\_\_ are not blacklisted by any Ministry/Department of Central/State Government, International bodies like United Nation, World Bank or any other Organisation Funding Agencies as on date.

Place:

Date:

Signature of Authorized Signatory Seal:

Name:

Designation: